

18 May 2023

**To all Parish Priests
Copied to Treasurers and Diocesan Administrator for information**

BY EMAIL ONLY

Dear Father

Grant Application Forms – School Transport Funds

I attach the School Transport Fund application form for 2023-24. The deadline for returning the forms is earlier this year so that we can award the grants early in the autumn term. We would be grateful if forms could be returned by 28 July 2023.

The School Transport Fund aims to subsidise the cost to parents of children travelling to Catholic schools and joint Catholic/CofE schools in the Diocese. We cannot accept applications for transport to schools in other Dioceses. Parishes should send completed application forms to the Diocese for consideration by the Deans. Please ask parents applying for assistance to fill in the form and return it to the parish for your signature. There is a section for you to complete in support of the application. It would be helpful if you could provide any relevant information to assist the Deans in allocating grants according to need, rather than according to numbers of children.

Please note that we have a question asking about state benefits. This is to help us in our review process if the fund is oversubscribed. Please note that this is optional, and applicants can choose not to answer that question.

Please send completed forms to Caritas Plymouth at St Boniface House. This will allow time for the applications to be processed and the Deans to consider the applications and make any relevant enquiries, before then meeting to finalise the distribution.

We also accept completed forms which are scanned and emailed to caritas@prcdtr.org.uk. We will not accept any applications directly from parents – all forms have to come via the parish.

With best wishes



Deborah Fisher
Caritas Manager
Diocese of Plymouth

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Plymouth Diocesan Trust (Registered Charity Number 213227)